



TOWN ADMINISTRATOR'S REPORT

**September 21,
2021**



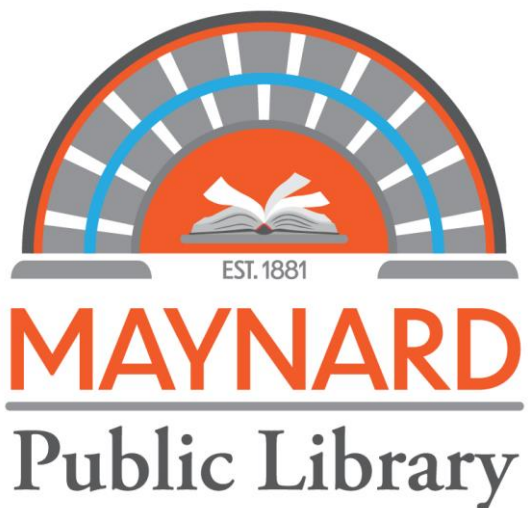
ADMINISTRATION:

- Town Administrator (TA) Greg Johnson and Human Resources (HR) Manager Stephanie Duggan continue negotiations with the AFSCME Clerical Union.
- The Town Clerk's Office submits the following report regarding the recent Federal Census results:
 - Maynard 2020 Federal Census population is 10,746
 - Just as a reference you can find all the City/Town numbers at the below link. Just scroll to the middle of the page and go to www.sec.state.ma.us/census2020
- Town staff is working with Pioneer Consulting to conduct an indirect costs analysis to inform the water and sewer utilities enterprise funds in relation to the General Fund, and the development of the FY22 and FY23 budgets and corresponding rates by customers.
- TA Johnson made himself available to the Executive Director of the Maynard Housing Authority as support during the review of operations and administration by the federal Department of Housing and Urban Development (HUD).
- TA Johnson and Assistant Town Administrator Megan Zammuto met with members of the Master Plan Implementation Committee (MPIC) to communicate progress and strategies related to listed goals within the town's Master Plan.
- TA Johnson provided the FY23 Capital Request form to departments and committees expected to offer capital requests. Requests will be supplied to the Capital Planning Committee for development of a recommended Capital Improvement Plan (CIP) for FY23.
- TA Johnson is expected for Jury Duty on Thursday September 23, 2021.
- TA Johnson was proud to witness the recent observance ceremony as a 9-11-2001 memorial at Veterans' Memorial Park:



LIBRARY:

- The Trustees and staff are proud to unveil the Library's new logo:



PUBLIC WORKS:

- New benches have been installed celebrating the current 150th anniversary for the town.



- Recent work was performed to replace a large section of safety guardrail on Tobin Drive. This project was performed by our contractor Reliant Fence, and managed by the Department of Public Works, Facility division.









- Regarding current operation taking place at the Town of Maynard Water Storage tanks:
 - Following the Town of Maynard’s recent public drinking water sanitary survey, vegetation management was indicated as a mandated action. The area surrounding one of the storage tanks has a steep topography, which makes the task of vegetation management near impossible for the Department of Public works staff. Our water and sewer department procured the services of a natural, conservation friendly method to help manage this location, called “Goat scaping”. We currently have twelve Goats contained to the designed area to alleviate the rough woody vegetation in a safe and environmentally friendly manner.
 - We ask that residents do not interfere with this process, as the Goats have their work cut out for them.





FIRE:

- New Fire Station construction progress as of September 14, 2021:
- General Contractor LD Russo submitted their initial construction schedule indicating an occupancy date of August 17, 2022.
The most recent schedule dated September 1, 2021 is showing a completion date of August 2, 2022. This would be considered on time as there is still 11 months of construction to go.
- The foundations are just about completed. Construction of the concrete block walls at the stair towers and elevator shaft are in progress. Once the block work is completed, the steel can start. Construction of the steel frame will take several weeks to complete. The retaining wall along the driveway is ongoing along with the rest of the rough site work.

MUNICIPAL SERVICES:

- Town staff met with Art Space President Gail Erwin. ArtSpace has hired a code consultant and is currently completing a survey of the building. ArtSpace leadership is considering altering the use of the satellite exhibit space on Summer Street to house artists temporarily. Once the ArtSpace leadership has all of the necessary information they plan to apply for a building permit. Once the permit is issued, they will begin to perform the work to make the egress corridors whole.

Public Health

- Staff has begun interviewing for the Full-time health agent position
- The Public Health Intermunicipal Agreement for public health service with the Town of Hudson has ended. Staff is looking into interim coverage.
- Staff is continuing to work with the several communities to develop and staff the grant funded Metrowest Public Health Collaborative.
- COVID-19 case counts in Maynard are updated weekdays on our website, [linked here](#).

Conservation

- Conservation Agent/Assistant Town Planner Kaitlin Young has take a new position as Assistant City Planner in Fall River.
- VHB is assisting the town with the management of the wetlands protection act until a new person is hired.
- Staff is currently updated the job description and hopes to post the position as soon as possible.
- The Conservation Commission voted to accept the condition of the property located at [94,96,100 Powder Mill Road](#). The Commission thanked the property owner for his clean up efforts.

Planning

- Planning Director Bill Nemser is the new MAGIC Chair. The goal for the organization this year is to increase the participation of community leadership in the region. Expect to see additional communication regarding events that might be of interest in the coming months.



94, 96, 100 Powder Mill Road, September 13, 2021



94, 96, 100 Powder Mill Road, April, 2019